|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Assessment Task** | **Criterion** | **Excellent** | **Good** | **Adequate** | **Marginal** | **Failure** |
| **Self-Assessment (limited to 750 words)** | **Task Fulfilment**  which includes: completion of the needs analysis, and a 750-word commentary (cover letter) reflecting on initial goals and future academic goals | Very detailed and thoughtful reflection of  initial needs analysis goals, the writing process and progress over the semester, and goals for future academic writing. | Detailed and thoughtful reflection of  initial needs analysis goals, the writing process and progress over the semester, and goals for future academic writing. | Partial reflection of  initial needs analysis goals, the writing process and progress over the semester, and goals for future academic writing. | Marginal reflection of  initial needs analysis goals, the writing process and progress over the semester, and goals for future academic writing. | Inadequate reflection of initial needs analysis goals, the writing process and progress over the semester, and goals for future academic writing. |